



Sutton District High School
20798 Dalton Road, Sutton West, Ontario, LOE 1R0
905-722-3281
Principal *Dan Gillis*
Vice Principals *Karen Fogleman and Scot Angus*

To the parents/guardians of «First_Name» «Last_Name»

INFORMATION ITEMS

This e-bulletin contains important school information. If you have any comments or feedback, please email our school at sutton.dhs@yrdsb.ca

MESSAGE FROM ADMIN

Happy Holidays Everyone!

The staff at SDHS would like to wish all the families and friends of our school community a very happy holiday season. We also extend our best wishes for a happy, peaceful, healthy and prosperous New Year in 2022!



Inclement Weather Procedures

For the 2021-2022 school year, in the event school bus transportation is cancelled, the following Inclement Weather Days Interim Procedures for Elementary and Secondary Schools will be in effect for the first Inclement Weather Day of the school year after which time these procedures will be reviewed.

- All elementary and secondary schools will be closed to students.
- All student learning (elementary and secondary) will be remote and asynchronous.

MESSAGE FROM THE OFFICE

Office Closure

The School Office will be closed from December 20-January 1 inclusive for the Winter Break.

School Photos

School photo retake day will be February 16, 2022 from 9:30 – 11:00am

Grad Gowns & Photos

GRAD GOWNS

Deadline Extension



Gowns are available to purchase from SDHS through School Cash on Line (<https://yrdsb.schoolcashionline.com/>) until January 5, 2022. If this deadline can't be met please speak to Karen Lamanna in our main office (905-722-3281).

Due to public health guidelines, grad gowns can't be provided by the photographer when grad photos are taken. Grad photography sessions are tentatively booked for Feb 14, 15 and 16. We will send out more information as soon as photography session booking is possible.

If you do not wish to purchase a gown you can still have a graduation photo taken.

MESSAGE FROM THE BOARD

When schools reopen, all school-based staff and secondary students will be required to confirm successful completion of a daily self-assessment screening.

Secondary students will follow the process below to confirm screening:

Step 1: Secondary students to complete on-line self-assessment [COVID-19 School and Child-Care Screening Tool](#) prior to entering the school on a daily basis.

Step 2: Upon completion of the self-assessment, complete response to the question “Have you completed the self-screening test?” in the Confirmation [Form](#)

Step 3. Upon completion of the form confirming successful screening, students will receive an email to their YRDSB GAPPS account.

Step 4: After receiving this email, students can then attend their school and will have to show the email response in one of the following ways to school staff:

- Show email on phone (showing the email or a photo of the email)
- Hard copy printout of the email
- If neither option is available, students can provide verbal response confirming completion

School staff members will check with students upon entry (either at the entrance door or in the period 1 class). Students who do not complete the self-assessment will be directed to the posted COVID-19 School and Child-Care Screening tool to provide verbal response to the supervising staff member:

- If “no” to all questions on the tool, the students will be directed to class; or
- if “yes” to any question, the students will be directed to the designated isolation room for pickup and will be advised to attend an assessment centre.

For students who may not be able to complete the self-assessment process independently, Parents/guardians are to complete:

- Step 1: The on-line self-assessment [COVID-19 School and Child-Care Screening Tool](#) prior to sending students to school on a daily basis.
- Step 2: Parents/guardians will need to log into the Confirmation [Form](#) through their child’s YRDSB GAPPS account, to indicate they have completed the assessment on behalf of their child.

Instructions on logging into the YRDSB GAPPS accounts can be found at <https://forms.yrdsb.ca/AccessStudentGmail/>

GUIDANCE NEWS

Dual Credit courses

Registration for semester 2 dual credits is now open. Grade 11 and 12 students, if you are interested in taking a dual credit course next semester, [click here](#) to see the flyer to choose a course and complete the application. If you have any questions please contact your guidance department.

OSSTF District 16 Human Rights Student Awards Bursary

3 X \$500.00 bursaries available

District 16 OSSTF Human Rights Bursary Award Open to any graduating YRDSB student who can demonstrate financial need. See your teacher, a member of the Guidance Department, or your school’s OSSTF Human Rights Representative/Branch President for details.

To access the application and rules, please go to:

www.d16.osstf.ca/Human-Rights

Applications are due to the OSSTF D16 Office by:

3:30 pm on Thursday, March 24th, 2022

UPCOMING EVENTS

Dec 20 – 31	Winter break
Jan 3	Return to school
Jan 5	Jr. Boys' Basketball

SCHOOL COUNCIL

S.D.H.S. School Council is looking for candidate nominations. Below is the link for the form. Please complete and submit to the office.

<http://www.yrdsb.ca/schools/suttondistrict.hs/SchoolCouncil/Documents/FOR- SchoolCouncilNomination.pdf>

School council will meet virtually this year at 7pm on February 27, 2022 and April 25, 2022.

SCHOOL CALENDAR

To see our School Calendar with important upcoming dates please [click here](#).

COMMUNITY EVENTS

The Salvation Army is looking for support of local businesses and organizations who could volunteer their time to staff a kettle in one of our partnering retail locations.

They are reaching out to ask if would your business or organization would be willing to 'adopt' a kettle during our 2021 campaign running November 22 through to December 24. All you would need to do is have someone from your group stand at a kettle at your chosen time (this can be divided up amongst your helpers depending on the length you choose to 'adopt'), thank people who donate, chat with people – it is a wonderful opportunity to get to know new people and reconnect with some you have not seen in a while, and wish passersby a Merry Christmas.

If you will assist with this year's Christmas Kettle Campaign, please call, or text Lauri Cunningham at 416-722-4563 or email her at laurel.cunningham@salvationarmy.ca to set up a time/location, or please reach out if you have any questions.

[See attached letter for full information](#)

COMMUNITY INVOLVEMENT HOURS

For a complete guide to community hours, please see the following [Student Guide to Community Hours](#)

- Students are required to get school approval and provide a copy of the form **prior** to completing their activities
- As a general rule students **can not** complete hours in a for-profit-business

Due to COVID restrictions, **for 2021 - 2022 school year only**, the Ministry of Education has allowed the following activities that are not normally acceptable:

Activities that include **up to 10 hours** of paid work, with the requirement to complete a reflection exercise indicating how their work contributed to service for others. Please use this link to record and write your reflection: https://docs.google.com/forms/d/e/1FAIpQLSelp4mmgnu582RleGtueB2h37d8khyYKB_RNt6mhx36HKblEw/viewform?usp=sf_link

- Activities such as walking a younger neighbour or sibling to and from school or helping younger siblings with their homework
- Activities that consist of duties normally performed in the home (e.g. students could help an elderly relative with errands, provide after-school care for a sibling)
- Students who **graduate** within the 2021-2022 school year (prior to June 30, 2022) will need **20** community hours - the requirement for graduation after this date remains at 40 hours

«First_Name» «Last_Name» has completed «Community_Servi» hours of community volunteer hours. Community volunteer hour forms can be found in the Guidance Office. Please be advised the completed forms are processed periodically, the hours submitted to the office may not appear for up to four weeks. Please contact the Guidance Office to follow up should community service hours not appear after that time.

Community Involvement Hours opportunity

New opportunities become available throughout the year. Please check Community Involvement Hours board in Guidance

ATTENDANCE REPORT

Please review the following attendance report. The report includes all lates and absences for your son/daughter for the week of December 13-17, 2021 inclusive.

The attendance report below contains information for all courses attended. Classes with zero lates and zero absences may not appear on the report.

Course	Period	Teacher	Total Absences	Total Lates
«Course_A»	«Period_A»	«Teacher_Last_A»	«Absence_A»	«Lates_A»
«Course_B»	«Period_B»	«Teacher_Last_B»	«Absence_B»	«Lates_B»
«Course_C»	«Period_C»	«Teacher_Last_C»	«Absence_C»	«Lates_C»
«Course_D»	«Period_D»	«Teacher_Last_D»	«Absence_D»	«Lates_D»
Totals			«Total_Abs»	«Total_Lates»

ATTENDANCE

Student attendance is directly related to student success. It is very important that students are at school on time and in class daily.

At Sutton District High School, when a student misses a class without a valid reason, our automated attendance program will phone home and email in the evening stating what grade the student is in and what class(es) were missed that day. If parents have any questions regarding the reported absence, they should check with their child and their child’s teacher.

VALID ABSENCES

Only absences due to illness, medical/dental/legal appointments, bereavement, and school-sponsored activities are valid. All other absences, including missed buses and oversleeping are invalid. When a student is absent, it is the student’s responsibility to ensure that his or her parent(s)/guardian(s) confirm knowledge of the validity of the absence. **Parent(s)/Guardian(s) are asked to call or email the Attendance Office at 722-3267 or sutton.dhs@yrdsb.ca (accessible 24 hours daily) on the morning of each day their child will be absent.** Informing of the absence prior to the day or on the day of the absence will allow the information to be entered and will prevent the need for a phone call home or for the student to obtain an admit slip upon return. In certain instances, medical documentation may be required. Students are responsible for informing teachers in advance of an anticipated absence. **Students are responsible for all missed work (tests, assignments, class notes) when absent and are encouraged to obtain this work from their teacher beforehand when possible.**